

University Governance

University Ordinances

Ordinance XXX

Concerning the Composition of the Senate and the Election of Members thereto and to the Council by the Academic and other Staff of the University

(Version effective from 2 July 2015 to 11 February 2020)

1. The composition of the Senate shall be in accordance with Statute XIV paragraph 1.
2. At such time as an election is required, the Academic Registrar shall cause to be prepared Electoral Rolls of all those members of the staff of the University eligible to participate in the election of members of the Council and the Senate. There shall be the following Electoral Rolls:
 - (i) of the Academic and Academic-Related Staff members of the General Assembly for the purpose of electing:
 - (a) three members of the Academic Staff to the Council pursuant Statute XIII sub. para. 1(iv)
 - (b) four members of the non-Professorial Academic Staff to the Senate pursuant Statute XIV sub. para. 1(iii)
 - (a)
 - (ii) of the Academic Staff in each School for the purpose of electing so many of their number to the Senate as shall be determined pursuant Statute XIV sub. para. 1(iii)(b) and Section 3 of this Ordinance
 - (iii) of the staff of the University excluding all those who are members of the Academic Staff for the purpose of electing:
 - two from their number to the Council pursuant Statute XIII sub para. 1(v)
3.
 - (i) Each year before the commencement of the second semester the Academic Registrar shall determine the number of elected and appointed members of the Senate from Schools for the year beginning 1 August next following.
 - (ii) There shall normally be one member of the Academic Staff appointed by the Dean of each School, who shall normally be a member of the School Management Team, except that:

When the number of Academic Staff within the School exceeds 15% of the Academic Staff of the University the Dean shall appoint a further member of the Academic Staff, who shall normally be a member of the School Management Team.
 - (iii) There shall normally be two members of the Academic Staff elected by each School from within their own number, at least one of whom shall not be a professor, except that:

When the number of Academic Staff within the School falls below 7% of the Academic Staff of the University only one member shall be elected, who shall not be a professor.

When the number of Academic Staff within the School exceeds 15% of the Academic Staff of the University a third member shall be elected.

(iv) The Academic Registrar shall monitor annually the number of elected and appointed members arising from the provisions of para 3 (ii) and para 3(iii) of this Ordinance. Should total numbers change the provisions shall be reviewed by Senate.

4.

(i) Nominations of staff candidates for election to the Council and the Senate with effect from 1 August shall be called in reasonable time to ensure that the elected members are in place by 1 August.

(ii) Nominations of candidates in each election shall be receivable until noon on the fourteenth working day following the publication of the call for nominations excluding days falling in University closures. If the number of valid nominations exceeds the number of vacancies, a ballot shall be arranged in a manner approved by the Council or the Senate as the case may be.

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